

Checklist Continued...

THE LIVING AREAS

Tidy up!

- Remove piles of papers and magazines from tables
- Rearrange furniture; discard worn furniture & store “extra” pieces
- Straighten bookshelves

Clean up!

- Clean & deodorize all carpets, spot clean where necessary; wash all floors
- Polish all furniture
- Wipe down any lighting fixtures, making sure all light bulbs are working
- Wash window treatments
- Clean fireplace, if applicable

Patch up!

- Patch & paint walls & ceiling

The finishing touch!

- Display linens on table
- Add fresh flowers, potpourri or a scented candle
- Rearrange pictures to highlight specific areas
- Add lamps if room is dark